



Looking to empower employees and save time?

Clarke & Company Benefits, LLC can help.

HRconnection is an HR and benefits administration platform. Millie, your virtual assistant, works to unburden HR workflows with onboarding and year-round task management. The easy-to-use employee-facing portal creates a transparent company culture and an engaged workforce. Keep your employees up to date on the latest company news, policies and resources.

Paperless enrollment is a must, but this tool goes beyond the basics. Plan decision support promotes consumerism and creates an informed employee population. Employees are guided through every stage of enrollment process and plan rules work to limit errors and rework.



CLARKE & COMPANY
BENEFITS LLC

Presented by:
Clarke & Company Benefits, LLC

803-253-6997
<http://www.clarkebenefits.com>

Features:

Streamline Onboarding

Millie, the virtual assistant, walks employees through each step of the onboarding process, making the experience intuitive and interactive for employees.

Automate Task Management

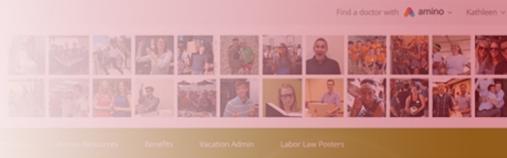
Create custom HR tasks that are automatically sent to employees, making HR workflows effortless and electronic.

Centralize Communication

Provide employees with a one-stop shop to access HR resources 24/7.

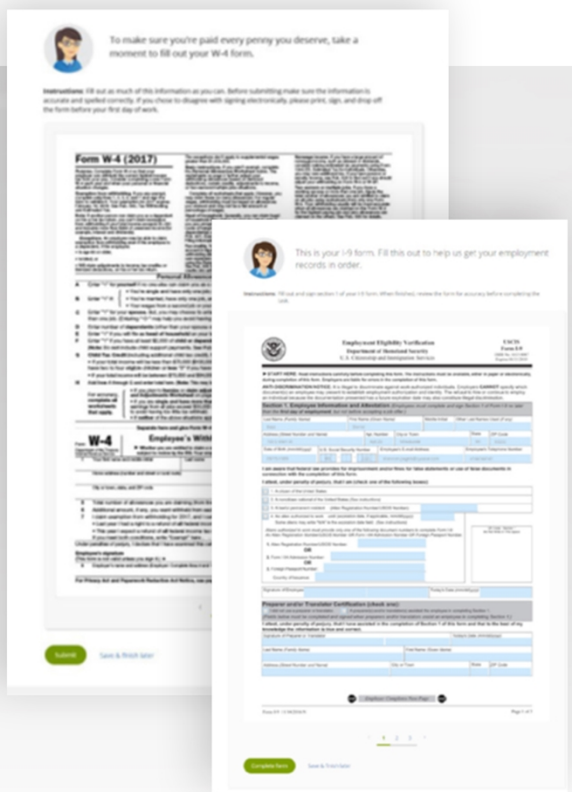
Simplify Enrollment

Provide employees with a guided, paperless enrollment experience.



HRconnection[®]

STREAMLINE ONBOARDING & AUTOMATE TASK MANAGEMENT



Millie fills in when HR and office managers don't have the time.

ONBOARDING

Millie guides new employees through the onboarding process electronically, saving you paper and time.

- Forms W-4 and I-9
- New hire documentation
- Direct deposit forms
- Electronic signature

TASK MANAGEMENT

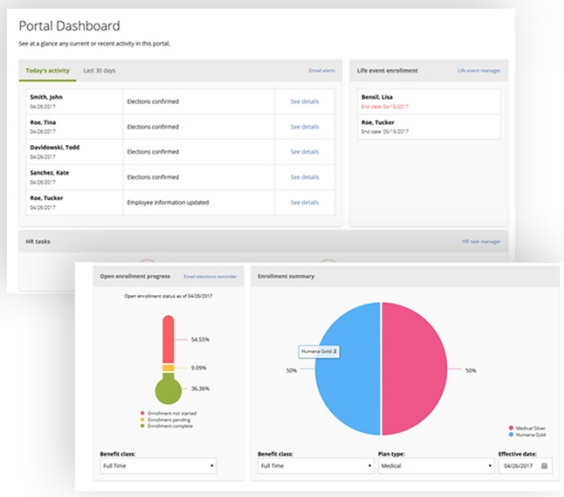
Millie facilitates and tracks HR tasks throughout the year.

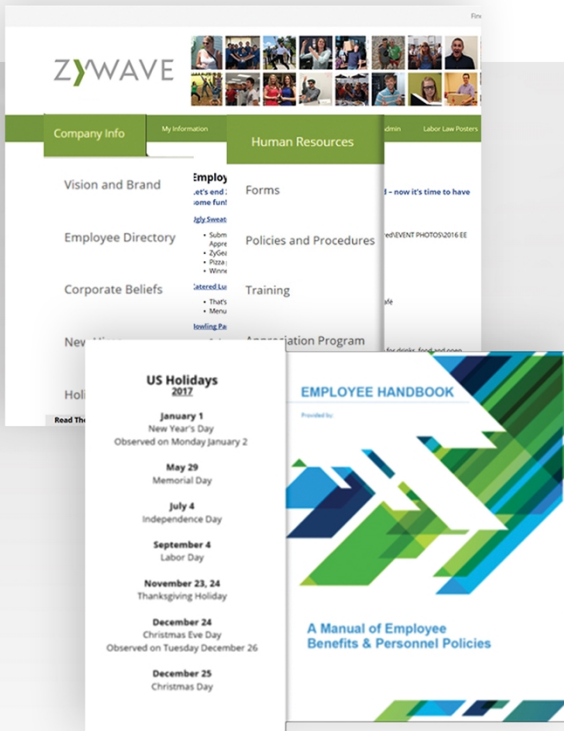
- Office equipment setup
- Policy acknowledgement and performance reviews
- Training tasks
- Online storage for employee files

ADMIN DASHBOARDS

Reporting offers efficient and accurate updates on portal activity.

- Track progress of assigned tasks
- Line of sight into enrollment progress
- Real-time view of employee activities





Strengthen your company culture and enhance employee engagement.

CUSTOMIZATION

Select your portal's look, feel and functionality.

- Choose custom site colors and a header image
- Control images including company logo, name and stock photos
- Display customized information for different groups of employees
- Create your own submenu items, such as a job descriptions page and custom messages page

CULTURE & COMMUNICATION

Promote a positive culture with engaging content.

- Include home page welcome messages, seasonal announcements and bulletin board postings
- Schedule employee communication campaigns
- Highlight your mission statement, company vision and company history
- Include holiday and event listings
- Request and track vacation and paid time off

HR RESOURCES

Create transparency with online access to company information and time off tracking.

- Include an employee directory, handbooks, forms, and policies and procedures
- Provide career growth, job posting and training information
- Link to employer-recommended web resources
- Add, review or update personal information and life event changes
- Manage and review benefit elections
- Link to Amino, a consumer health care search platform that allows employees to find and book appointments with doctors that match their needs

Your Time Off

UPCOMING

Hours:

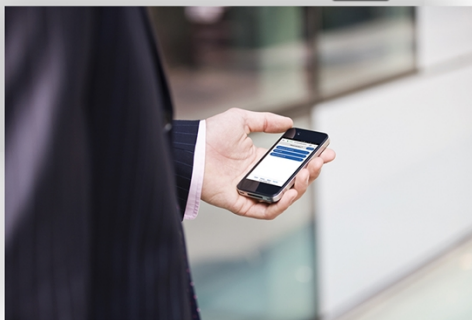
No time off requests entered.

REMAINING

Previous Year Carryover

0.00

PTO



Plan Comparison Summary			
Summary of Output Results			
Edit Personal Health Information			
Health Costs Summary			
Name or Relationship	Total Health Costs		
Employee	30462.25		
Total Health Expenditures: \$30462.25			
Plan Comparison			
Plan Name	Total Employee Expenses	Net Cost w/ Tax Savings	Details
Premier Plan	3010.00	2860.00	
HSA	3896.50	3896.50	
Standard Plan	4960.00	4960.00	

Find out why 94 percent of employers who have used HRconnection would do so again.

PLAN DECISION SUPPORT

Empower employees with the right information to understand what plan is best for their unique needs.

- Employee health questionnaire
- Plan comparison summary
- Personalized plan recommendations

PAPERLESS ENROLLMENT

Offer employees an intuitive benefits selection experience that limits errors.

- Time to enroll button appears during open enrollment time or after a life event
- View and compare plan design information, including rates and eligibility
- Plan design rules limit the amount of errors during the selection process
- Add e-signature capabilities for enrollment forms
- Offer an elections summary

Looks like you're almost done!

You've elected coverage in all benefit options. To make changes, click on the benefit you want to change. Fill out required enrollment forms by clicking **Complete enrollment forms** before confirming your elections.

[Complete enrollment forms](#)
Enrollments must be confirmed by 12/23/2016


	Cost Per month
Medical Complete Humana Gold	\$41.00
Voluntary Life Complete Voluntary Life Beneficiaries: John P Smith (Primary 100%)	\$25.00
Dental Complete Choice Plus	\$1.00
Vision Complete Vision Dependents: John P	

Confirm Elections

You are about to confirm your benefit elections. Ensure your information is accurate and complete before you proceed.

When ready, click **Confirm** to finish enrolling benefits, then visit [How to](#) or go printing necessary forms.

Create mouse eSignature
Your enrollment forms require a mouse eSignature. Please sign below with your mouse to create your mouse eSignature.



Apply signature
Select each form to sign with your mouse signature and continue.

2016 Humana Gold - Small Group (1-99) Medical, Dental, and vision enrollment form enrollm616	2017 Humana Gold - Small Group (1-99) Medical, Dental, and vision enrollment form enrollm716
<input checked="" type="checkbox"/> I intend to sign this form electronically.	<input checked="" type="checkbox"/> I intend to sign this form electronically.

[Go back](#) [Confirm](#)