HRconnection®
Employee Portal

HRC

Looking to empower employees and save time?

Clarke & Company Benefits, LLC can help.

HRconnection is an HR and benefits administration platform. Millie, your virtual assistant, works to unburden HR workflows with onboarding and year-round task management. The easy-to-use employee-facing portal creates a transparent company culture and an engaged workforce. Keep your employees up to date on the latest company news, policies and resources.

Paperless enrollment is a must, but this tool goes beyond the basics. Plan decision support promotes consumerism and creates an informed employee population. Employees are guided through every stage of enrollment process and plan rules work to limit errors and rework.

Presented by:
Clarke & Company Benefits, LLC

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CLARKE & COMPANY
BENEFITS LLC

Features:

Streamline Onboarding

Millie, the virtual assistant, walks employees through each step of the onboarding process, making the experience intuitive and interactive for employees.
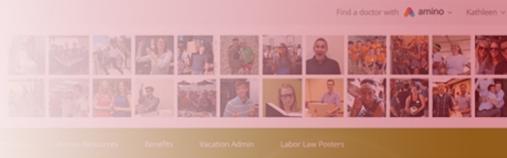
Automate Task Management

Create custom HR tasks that are automatically sent to employees, making HR workflows effortless and electronic.

Centralize Communication

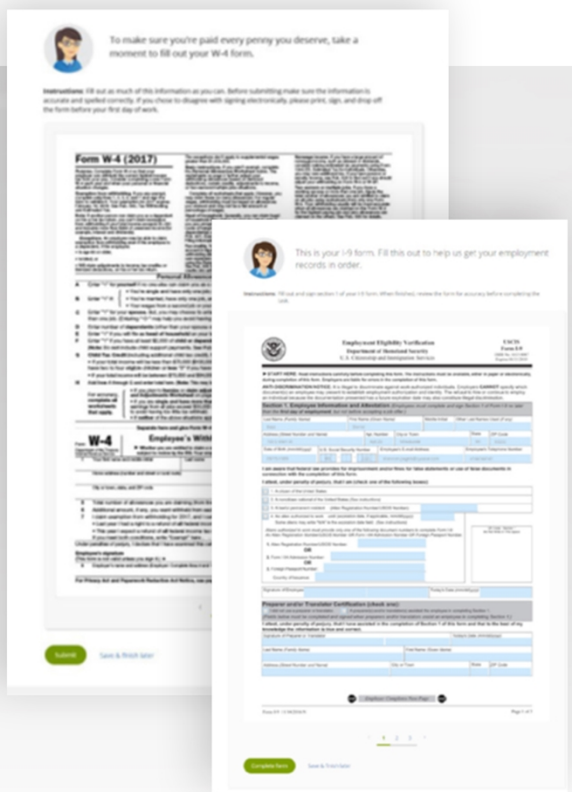Provide employees with a one-stop shop to access HR resources 24/7.

Simplify Enrollment

Provide employees with a guided, paperless enrollment experience.

HRconnection®

STREAMLINE ONBOARDING & AUTOMATE TASK MANAGEMENT

HRC

Millie fills in when HR and office managers don't have the time.

ONBOARDING

Millie guides new employees through the onboarding process electronically, saving you paper and time.

- Forms W-4 and I-9
- New hire documentation
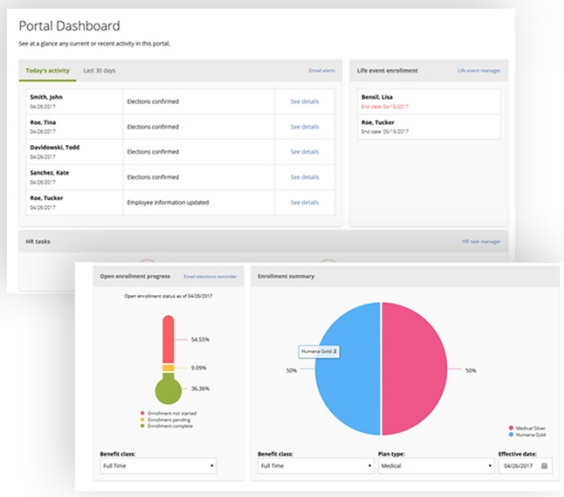- Direct deposit forms
- Electronic signature

TASK MANAGEMENT
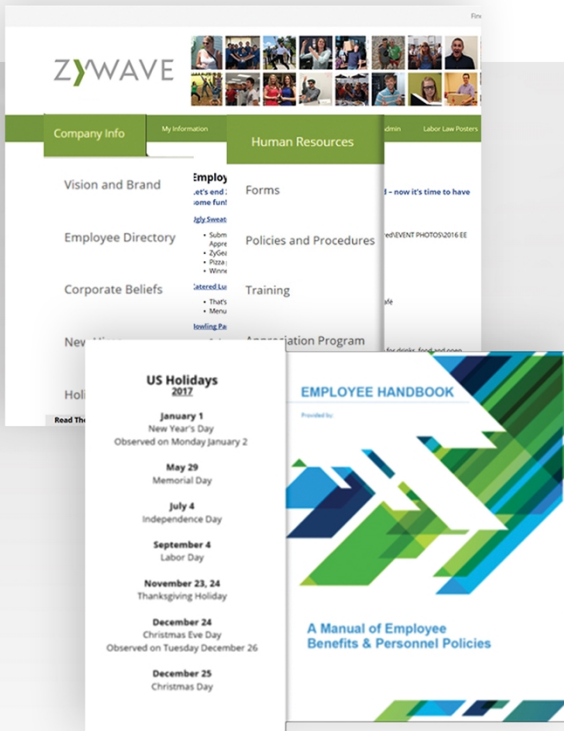
Millie facilitates and tracks HR tasks throughout the year.

- Office equipment setup
- Policy acknowledgement and performance reviews
- Training tasks
- Online storage for employee files

ADMIN DASHBOARDS

Reporting offers efficient and accurate updates on portal activity.

- Track progress of assigned tasks
- Line of sight into enrollment progress
- Real-time view of employee activities

HRconnection®

CENTRALIZE COMMUNICATION

HRC

Strengthen your company culture and enhance employee engagement.

CUSTOMIZATION

Select your portal's look, feel and functionality.

- Choose custom site colors and a header image
- Control images including company logo, name and stock photos
- Display customized information for different groups of employees
- Create your own submenu items, such as a job descriptions page and custom messages page

CULTURE & COMMUNICATION

Promote a positive culture with engaging content.

- Include home page welcome messages, seasonal announcements and bulletin board postings
- Schedule employee communication campaigns
- Highlight your mission statement, company vision and company history
- Include holiday and event listings
- Request and track vacation and paid time off

HR RESOURCES

Create transparency with online access to company information and time off tracking.

- Include an employee directory, handbooks, forms, and policies and procedures
- Provide career growth, job posting and training information
- Link to employer-recommended web resources
- Add, review or update personal information and life event changes
- Manage and review benefit elections
- Link to Amino, a consumer health care search platform that allows employees to find and book appointments with doctors that match their needs

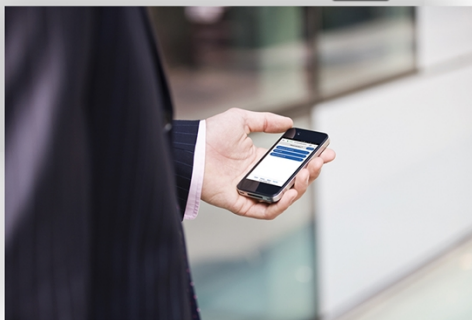Find out why 94 percent of employers who have used HRconnection would do so again.

PLAN DECISION SUPPORT

Empower employees with the right information to understand what plan is best for their unique needs.

- Employee health questionnaire
- Plan comparison summary
- Personalized plan recommendations

PAPERLESS ENROLLMENT

Offer employees an intuitive benefits selection experience that limits errors.

- Time to enroll button appears during open enrollment time or after a life event
- View and compare plan design information, including rates and eligibility
- Plan design rules limit the amount of errors during the selection process
- Add e-signature capabilities for enrollment forms
- Offer an elections summary