Clarke & Company small group (2-50) value solutions

Benefits

Online Enrollment and Onboarding Software
Simplify your onboarding and benefits enrollment with our software. Eliminate paper and streamline your enrollment process.

Custom Designed Enrollment Guide
A benefits guide that is specific to your company's plans with your company logo and custom designed cover.

Custom Web Page for Benefit Documents
A webpage that houses all of your company's benefits information and documents.

Custom Benefit App
An app that is customized to your benefit plans with your company logo identifying the app.

Administration

Live HR Hotline
27 HR professionals that you can access via phone, web, or app for any benefits or HR assistance. HR Hotline is open 9 am to 6 pm Monday-Friday.

HR App
The HR app is avaliable for your phone for important updates on laws, information or assistance.

Employee Training Portal
Over 200 training courses available for employee training with an employee portal to track progress. Courses cover all areas of business from HR to safety.

Handbook Builder
The handbook builder is easy to use to either build your new handbook or update your existing handbook. Our templates are state specific if you have employees in other states.

Employee Surveys
Custom surveys on various topics from benefits to wellness, allowing you to gain valuable feedback from your employees.

Full Service Account Management Team
Client manager and employee advocate at your service to help you and your employees with any benefit issues.

Compliance

Plan Documents (SPD's, POP, HRA's)
Clarke & Company can build Summary Plan Descriptions, Premium Only Plans (Cafeteria Plans) and Health Reimbursement Plans and deliver and store your documents digitally that will automatically restate within 30 days of any new legislation.

Compliance Survey and Action Plan
A compliance survey you can take to make sure your company is fully compliant. Upon completion, we will deliver an action plan to make sure you manage your compliance risk.

Compliance Webinars
We offer a full slate of webinars with SHRM credit to keep you up to date on compliance issues.

Compliance Website
A custom designed webpage to store all of your company's benefit compliance documents as well as a site with a Q&A database, classification tools, and a job description builder.

Compliance Calendar
All important federal compliance deadlines and key event dates in one place to ensure you never miss a deadline again.