Clarke & Company large group value solutions

Benefits & Enrollment

Benefit-Admin Systems
Streamline the onboarding and enrollment process for employees while simplifying HR task workflows. We have several different ben-admin solutions to meet the needs of your company to ease the onboarding process, centralize communication, and provide paperless enrollment.

Enrollment Suite
We provide a custom benefit guide, multiple different communication platforms, online services, and on-site enrollment meetings.

Custom Web Page for Benefit Documents
A webpage that houses all of your company's benefits information and documents.

Custom Benefit App
An app that is customized to your benefit plans with your company logo identifying the app.

Reporting

Benchmarking Data
Benchmark your plan to regional and national data. Can show your company how the benefits plans rank according to different metrics.

Full Claim Reports & Analysis
Our data tool and reporting system can help you pinpoint cost drivers and utilization within your company's claims data. Available only on 100+ enrolled groups.

1094 & 1095 Reporting & Assistance
Clarke & Company provides in house and/or third party assistance in completion of the forms and submitting to the IRS for ACA reporting.

Administration

Live HR Hotline
27 HR professionals that you can access via phone, web, or app for any benefits or HR assistance. HR Hotline is open 9 am to 6 pm Monday-Friday.

HR App
The HR app is avaliable for your phone for important updates on laws, information or assistance.

Employee Training Portal
Over 200 training courses available for employee training with an employee portal to track progress. Courses cover all areas of business from HR to safety.

Handbook Builder
The handbook builder is easy to use to either build your new handbook or update your existing handbook. Our templates are state specific if you have employees in other states.

Full Service Account Management Team
Client manager and employee advocate at your service to help you and your employees with any benefit issues.

Compliance

Plan documents (SPD's, POP, HRA's)
Clarke & Company can build Summary Plan Descriptions, Premium Only Plans (Cafeteria Plans) and Health Reimbursement Plans and deliver and store your documents digitally that will automatically restate within 30 days of any new legislation.

Compliance Survey and Action Plan
A compliance survey you can take to make sure your company is fully compliant. Upon completion, we will deliver an action plan to make sure you manage your compliance risk.

Compliance Webinars
We offter a full slate of webinars with SHRM credit to keep you up to date on compliance issues.

Compliance Website
A custom designed webpage to store all of your company's benefit compliance documents as well as a site with a Q&A database, classification tools, and a job description builder.

Compliance Calendar
All important federal compliance deadlines and key event dates in one place to ensure you never miss a deadline again.